

**MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING
April 26, 2012
8:00AM**

The meeting was opened at 8:02 a.m. by Chairman Christopher D. Bodkin. Present for the Board of Directors were Joseph A. DeVincent, Ramon Colon and Renee Ortiz who came in on Agenda Item #6. Present for the CDA were Executive Director Paul Fink, Assistant Director Salvatore Matera, General Counsel Robert T. Fuchs, Affordable Housing Director Robert M. Kuri and Director of Administrative Services Julia E. MacGibbon. Present for the Town was Councilman John Cochrane, Jr.

1. **MINUTES OF MEETING** – On a motion of Joseph DeVincent, seconded by Ramon Colon and approved by all, the minutes of the Board of Directors meeting held April 26, 2012 were approved without change.
2. **MINUTES OF ANNUAL PUBLIC HEARING** – On a motion of Joseph DeVincent, seconded by Ramon Colon and approved by all, the minutes of the Annual Public Hearing held on February 27, 2012, were revised as noted.
3. **AUTHORIZATION TO ENTER INTO NEW COLLEGE WOODS RENTAL UNIT MANAGEMENT SUB-RECIPIENT AGREEMENTS** – On a motion by Joseph DeVincent, seconded by Ramon Colon and approved by all, the Executive Director was authorized to enter into a new agreement with the Central Islip Civic Council, Inc., to manage 36 CDA and IHDFC, Inc. owned rental units located in College Woods, Central Islip, New York, for the periods January 1, 2011, through December 31, 2011, and January 1, 2012, to December 31, 2012, with a budget not to exceed \$133,175.00 for each calendar year.
4. **AUTHORIZATION TO ENTER INTO NEW COLLEGE WOODS TENANT SERVICES SUB-RECIPIENT AGREEMENTS** – On a motion of Ramon Colon, seconded by Joseph DeVincent and approved by all, the Executive Director was authorized to enter into a new agreement with the Central Islip Civic Council, Inc., to provide tenant services to 36 families housed in CDA and IHDFC, Inc. owned rental units located in College Woods, Central Islip, New York, for the periods of January 1, 2011, through December 31, 2011, and January 1, 2012, to December 31, 2012, with a budget not to exceed \$53,800.00 for each calendar year.
5. **AUTHORIZATON TO COMPLETE A HOUSING REHABILITATION JOB THAT EXCEEDS PROGRAM LIMIT** – On a motion of Ramon Colon, seconded by Joseph DeVincent and approved by all, the Executive Director was authorized to exceed the \$50,000.00 limit for a Housing Rehabilitation job. The total job cost is \$64,000.00, and the address is 23 Robbins Avenue, Islip.

6. **ADOPTION OF THE TOWN OF ISLIP ANNUAL ACTION PLAN AND FY 2012 BUDGET** - On a motion of Joseph DeVincent, seconded by Ramon Colon and approved by all, the Board adopted the Town of Islip Annual Action plan under its 2010-2014 Consolidated Strategy and Plan Submission for Housing and Community Development Programs, and accepted the following FY 2012 program budgets: Community Development Block Grant (CDBG) \$ 1,453,395.00, Emergency Solutions Grant (ESG) \$160,195.00, HOME Investment Partnership (HOME) \$436,997.00, and Housing Opportunities for Persons with AIDS (HOPWA) \$1,789,637.00.

7. **AUTHORIZATION TO ADOPT THE SUBSTANTIAL AMENDMENT TO THE CONSOLIDATED PLAN 2011 ACTION PLAN FOR THE EMERGENCY SOLUTIONS GRANT PROGRAM (ESG – SECOND ALLOCATION)** - On a motion of Renee Ortiz, seconded by Ramon Colon and approved by all, the Board adopted the Substantial Amendment to the 2011 Annual Action Plan for Emergency Solutions Grant (ESG) Program funding, for submission to the U.S. Department of Housing and Urban Development (HUD) in order to receive the second allocation of the 2011 funding.

PUBLIC AUTHORITIES REFORM ACT OF 2009

8. **AUTHORIZATION TO ADOPT THE 2012-2016 FY BUDGETS** – On a motion of Ramon Colon, seconded by Renee Ortiz and approved by all, the Board adopted the 2012-2016 Budgets for the Town of Islip Community Development Agency.

Discussion:

1. Foreclosures - The foreclosure lists were handed out and trends were discussed.
2. ESG RFP – The Executive Director briefly discussed the RFP process. He thinks that the only organizations that will qualify will be Family Service League and Beacon House, but that further review is required.
3. Dedication Plaques for past Board Members – The Board agreed to give out dedication plaques and suggested that we try to schedule a formal presentation with the Town Board.
4. Tour of CDA Projects – The Executive Director suggested a tour right after the June CDA Board meeting. The Board members will check their schedules and will confirm.

5. The Executive Director discussed the recent HUD monitoring and informed the Board that all of the CDA programs are under extreme scrutiny.

There being no further business to come before the Board, on a motion of Ramon Colon, seconded by Renee Ortiz and approved by all, the meeting was adjourned at 8:55a.m.

Respectfully Submitted,

Julia E. MacGibbon
Assistant Secretary

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