

**MINUTES  
TOWN OF ISLIP  
COMMUNITY DEVELOPMENT AGENCY  
BOARD OF DIRECTORS MEETING  
MARCH 13, 2014  
5:30 P.M.**

The meeting was opened at 6:00 p.m. by Chairperson Debra Cavanagh. Present for the Board of Directors were Ramon Colon and Manuel Troche. Present for the CDA were Executive Director, Alison Karppi, Assistant Director, Salvatore Matera and Director of Administrative Services, Julia MacGibbon. Present for the Town Board was Councilman John Cochrane.

1. **MINUTES OF MEETING** – On a motion of Manuel Troche, seconded by Ramon Colon and approved by all, the minutes of the Board Directors meeting held January 16, 2014 were approved without change.
2. **ADOPTION OF STANDARD WORK DAY AND REPORTING RESOLUTION -**  
On a motion of Manuel Troche, seconded by Ramon Colon and approved by all, the Board re-established and updated the standard work day and adopted the attached reporting resolution as it relates to CDA employees who are members of the New York State and Local Employees' Retirement System. This is necessary to meet the reporting and certification requirements of regulation 315.4. Please see attached.

Discussion:

1. The Executive Director up-dated the Board of current activities.
2. The Executive Director and the Board discussed at length the Central Islip Civic Council's Property Management performance and the renewal of their contracts. The Board felt that the Civic Council should be called in again for a follow-up meeting to the one held in September of 2013 and find out the status of the issues raised at that meeting.
3. The Executive Director discussed the Lowell Avenue and East Islip Senior unit vacancies and the need to renovate the Lowell Avenue units. The Executive Director suggested that the CDA should be managing the Lowell Avenue units which are currently managed by the CICC. The Board agreed and a resolution will be put forth at the April meeting.
4. The Executive Director gave a lottery up-date.
5. The Assistant Director distributed the Expenditure Ledgers for the months' ended January/February 2014.
6. The next CDA Board Meeting on April 10, 2014.

March 13, 2014 Minutes

There being no further business to come before the Board, on a motion of Manuel Troche, seconded by Ramon Colon and approved by all the meeting was adjourned at 6:48 p.m.

Respectfully Submitted,

Julia E. MacGibbon  
Assistant Secretary

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