

**MINUTES  
TOWN OF ISLIP  
COMMUNITY DEVELOPMENT AGENCY  
BOARD OF DIRECTORS MEETING  
JULY 8, 2015  
6:00 P.M.**

The meeting was opened at 6:01 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Ramon V. Colon and Manuel Troche. Present for the CDA were Executive Director Alison Karppi, Assistant Director Salvatore Matera, and Affordable Housing Director Robert Kuri.

1. **MINUTES OF MEETING** – On a motion of Manuel Troche, seconded by Ramon Colon, the minutes of the Board of Directors meeting held June 11, 2015 were approved by all without change.
2. **AUTHORIZATION TO TRANSFER PROPERTY TO HABITAT FOR HUMANITY OF SUFFOLK HOUSING DEVELOPMENT FUND COMPANY, INC.** – On a motion of Manuel Troche, seconded by Ramon Colon, authorization was granted for the Executive Director to transfer a vacant lot located at 23 Harrison Place in Bay Shore to Habitat for Humanity of Suffolk Housing Development Fund Company, Inc. for affordable housing purposes.
3. **AUTHORIZATION TO ENTER INTO A HOME CHDO AGREEMENT WITH NASSAU SUFFOLK HOUSING DEVELOPMENT FUND COMPANY INC.** – On a motion of Ramon Colon, seconded by Manuel Troche, authorization was granted for the Executive Director to enter into a HOME CHDO agreement with Nassau Suffolk Housing Development Fund Company, Inc. in the amount of \$220,000.00 to be used for down payment assistance of ten newly constructed homes on vacant property in Brentwood. The CDA will hold \$22,000.00 non-interest bearing deferred mortgages on the 10 properties for 10 eligible individuals/families meeting all HUD guidelines.
4. **AUTHORIZATION TO ENTER INTO A PLUMBING/HVAC CONTRACT** – On a motion of Manuel Troche, seconded by Ramon Colon, authorization was granted for the Executive Director to enter into a two year contract with Best Climate Control Corporation located at 75 Orville Drive, Bohemia, NY 11716. Please review the attached bid tabulation for detailed information.

Discussion:

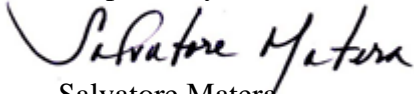
The Executive Director informed and invited the Board for the up-coming ground breaking ceremony for the Islip IX Project on July 24, 2015 at 10:30a.m., located in Brentwood. County, Town and Long Island Housing Partnership officials will be attending.

The Executive Director stated that the next the CDA Board Meeting is scheduled for August 13, 2015 @ 6:00p.m., but maybe canceled based on the absence of any pressing Agency business.

July 8, 2015

There being no further business to come before the Board, on a motion of Ramon Colon, seconded by Manuel Troche and approved by all, the meeting was adjourned at 6:12p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Salvatore Matera". The signature is written in a cursive style with a large initial 'S'.

Salvatore Matera  
Assistant Director

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