

**MINUTES  
TOWN OF ISLIP  
COMMUNITY DEVELOPMENT AGENCY  
BOARD OF DIRECTORS VIRTUAL MEETING  
ZOOM CLOUD MEETING ID #854 2082 0729  
SEPTEMBER 10, 2020  
6:30 P.M.**

The CDA Virtual Board meeting was opened at 6:32 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Manuel Troche and Timothy Morris. Troche. Present for the CDA were Executive Director James H. Bowers, Assistant Director Julia E. MacGibbon, General Counsel Robert T. Fuchs, Chief Financial Officer Salvatore Matera and Affordable Housing Program Director Robert M. Kuri.

1. **MINUTES OF MEETING** – On a motion of Manuel Troche, seconded by Debra Cavanagh, the minutes of the Board of Directors’ Virtual meeting held August 13,2020 were approved by all without change.
2. **AUTHORIZATION TO FUND THE EAST BRENTWOOD FIRE DISTRICT FOR EXPENDITURES DIRECTLY RELATED TO THE COVID-19 PANDEMIC** – On a motion of Manuel Troche, seconded by Debra Cavanagh and approved by all, authorization was granted for the Executive Director to enter into a Sub-recipient agreement and provide a \$36,000 grant from Community Development Block Grant funds to the East Brentwood Fire District for expenditures incurred directly related to preparing, preventing or responding to Covid-19.
3. **AUTHORIZATION TO ENTER INTO A SUBRECIPIENT AGREEMENT WITH FAMILY SERVICE LEAGUE, INC.** – On a motion of Debra Cavanagh, seconded by Timothy Morris and approved by all, authorization was granted for the Executive Director to enter into a Subrecipient Agreement with Family Service League, Inc. in the amount of \$163,988.62 under the 2020 Emergency Solutions Grant. The funds will be used for rapid re-housing and homelessness prevention.
4. **AUTHORIZATION TO ENTER INTO A CDBG-CV SUBRECIPIENT AGREEMENT WITH CATHOLIC CHARITIES OF THE DIOCESE OF ROCKVILLE CENTRE IN RESPONSE TO THE COVID-19 HEALTH CRISIS** – On a motion of Manuel Troche, seconded by Debra Cavanagh, and approved by all, authorization was granted for the Executive Director to enter into a Subrecipient Agreement with Catholic Charities of the Diocese of Rockville Centre for financial assistance for cleaning supplies, equipment and services that they incurred and paid and will likely incur to prevent, prepare for and respond to the coronavirus pandemic in the amount of \$100,000.00. These funds must be strictly used toward eligible expenses related to COVID-19.

5. **ADOPTION OF THE AMENDED FY 2020 ESG-CV BUDGET** – On a motion of Debra Cavanagh, seconded by Timothy Morris and approved by all, the Board adopted the following Amended Fiscal Year 2020 Budget under the Town of Islip’s 2020-2024 Consolidated Strategy and Plan Submission for Housing and Community Development Programs to include HMIS Reporting Activity and ESG-CV2 (Round 2) funding of the 2020 CARES Act.

Program:	ORIGINAL BUDGET ESG-CV1 (Round 1)	PROPOSED CHANGE TO INCLUDE ESG-CV2 (Round 2) & HMIS REPORTING	AMENDED BUDGET
Emergency Solutions Grant – CV-1 and CV-2			
Acquisition of Additional Emergency Shelters	\$550,196	\$1,763,304	\$2,313,500
HMIS Reporting ESG-CV1 and CV2	0	52,980	52,980
Administration	61,132	201,809	262,941
<b>Totals</b>	<b>\$611,328</b>	<b>\$2,018,093</b>	<b>\$2,629,421</b>
		<b>Net Change</b>	

Discussion:

1. The Board was updated on the following:
  - Commercial Rehabilitation Program
  - Home Repair Program
  - Central Islip DRI
  - CDBG-CV grant applications pending
  
2. Next Virtual Board Meeting scheduled for October 8, 2020

There being no further business to come before the Board, on a motion of Debra Cavanagh, seconded by Manuel Troche and approved by all the meeting was adjourned at 6:47 p.m.

Respectfully Submitted,

Julia E. MacGibbon  
 Assistant Secretary

S  
 E  
 A  
 L