

**MINUTES  
TOWN OF ISLIP  
COMMUNITY DEVELOPMENT AGENCY  
BOARD OF DIRECTORS MEETING  
January 9, 2020  
6:30 P.M.**

The CDA Board meeting was opened at 6:41 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Timothy Morris and Manuel Troche. Present for the CDA were Executive Director James H. Bowers, Assistant Director Julia E. MacGibbon, Chief Financial Officer Salvatore Matera and Affordable Housing Program Director Robert M. Kuri.

1. **MINUTES OF MEETING** – On a motion of Manuel Troche, seconded by Timothy Morris, the minutes of the Board of Directors meeting held December 12, 2019 were approved by all without change.
2. **AUTHORIZATION FOR THE GENERAL COUNSEL TO COMMENCE LAWSUITS** – On a motion of Timothy Morris, seconded by Manuel Troche and approved by all, authorization was granted from the Board of Directors’ for the General Counsel to commence lawsuits on behalf of the Town of Islip Community Development Agency with regard to landlord/tenant evictions, foreclosures and related actions.
3. **RE-AFFIRMATION OF THE DISCLOSURE AND POLICIES REQUIRED UNDER THE PUBLIC AUTHORITIES REFORM ACT OF 2009: -**  
On a motion of Timothy Morris, seconded by Manuel Troche and approved by all, the Board will re-affirm the following attached documents:
  - By-Laws
  - Code of Ethics
  - Compensation, Reimbursement and Attendance Policy
  - Defense and Indemnification Policy
  - Freedom of Information Policy
  - Investment Policy
  - Whistleblower Policy
  - Procurement Procedures
  - Disposition Procedures
4. **Added Resolution: AUTHORIZATION IS REQUESTED FOR THE AGENCY TO MAKE A DONATION TO HOPE IN MOTION** – On a motion of Timothy Morris, seconded by Manuel Troche and approved by all, authorization was granted for the Agency to make a donation to “Hope in Motion” not to exceed \$500.00. The disbursement will be made from the General Fund. (Note: Subject to General Counsel’s opinion)

Discussion:

1. The Executive Director up-dated the Board on the DRI award of \$600,000 from HTFC for façade improvements in the Central Islip Business District
2. CDA Annual Public Hearing – date and time to follow
3. Next Board Meeting scheduled for February 13, 2020

There being no further business to come before the Board, on a motion of Debra Cavanagh, seconded by Timothy Morris and approved by all the meeting was adjourned at 7:02 p.m.

Respectfully Submitted:

Julia E. MacGibbon  
Assistant Secretary

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