

**MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING
JANUARY 12, 2017
6:00 P.M.**

1. **MINUTES OF MEETING** – On a motion of Steven Raccuglia, seconded by Renee Ortiz the minutes of the Board of Directors meeting held October 13, 2016 were approved by all without change.

2. **AUTHORIZATION TO ENTER INTO A SUBRECIPIENT AGREEMENT WITH FAMILY SERVICE LEAGUE, INC.** – On a motion of Ramon Colon, seconded by Steve Raccuglia and Renee Ortiz and approved by all, authorization was granted for the Executive Director to enter into a sub-recipient agreement with Family Service League, Inc. in the amount of \$130,859.75 under the 2016 Emergency Solutions Grant. The Funds will be used for rapid re-housing and homelessness prevention.

3. **AUTHORIZATION TO AMEND THE SUBRECIPIENT AGREEMENT WITH SUBURBAN HOUSING DEVELOPMENT AND RESEARCH, INC.** – On a motion of Ramon Colon, seconded by Steven Raccuglia and approved by all, authorization was granted for the Executive Director to amend the Subrecipient Agreement with Suburban Housing Development and Research, Inc. to provide an additional \$50,000 for the acquisition and renovation/rehabilitation of a single family house. CDA Board of Directors has approved \$200,000 on October 13, 2016. The home will be used for permanent affordable rental housing for formerly homeless families. CDBG Funding not to exceed \$250,000 will be provided in form of a loan, secured by a mortgage and amortized monthly over a period of 30 year at 0% interest.

4. **RE-AFFIRMATION OF THE DISCLOSURE AND POLICIES REQUIRED UNDER THE PUBLIC AUTHORITIES REFORM ACT OF 2009:** - On a motion of Steven Raccuglia, seconded by Ramon Colon and approved by all, the Board will re-affirm the following documents:
 - By-Laws
 - Code of Ethics
 - Compensation, Reimbursement and Attendance Policy
 - Defense and Indemnification Policy
 - Freedom of Information Policy
 - Investment Policy
 - Whistleblower Policy
 - Procurement Procedures
 - Disposition Procedures

At 6:17 the CDA Board meeting closed and at 6:18 p.m. the Board went into Executive Session requested by the Chairwoman and seconded by Ramon Colon, to discuss payroll increases. The Board went out of Executive Session and the Chairwoman made a motion to accept increases. On

a motion of Renee Ortiz, seconded by Ramon Colon and approved by all, the payroll increases were passed.

Discussion:

1. Up-date of current activities and issues
2. 2017 CDA Board Meeting Schedule – See attached
3. Next Board meeting is scheduled for February 9, 2017

There being no further business to come before the Board, on a motion of _____ and _____ the meeting was adjourned at _____.

Respectfully submitted,

Julia E. MacGibbon
Assistant Secretary

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