

**MINUTES  
TOWN OF ISLIP  
COMMUNITY DEVELOPMENT AGENCY  
BOARD OF DIRECTORS MEETING  
JANUARY 16, 2014  
5:30 P.M.**

The meeting was opened at 5:39 p.m. by Chairperson Debra Cavanagh. Present for the Board of Directors were Ramon Colon, Renee Ortiz, Manuel Troche and Steven Raccuglia. Present for the CDA were Executive Director Alison Karppi, Assistant Director Salvatore Matera, General Counsel Robert T. Fuchs, Affordable Housing Director Robert Kuri and Director of Administrative Services Julia MacGibbon. Present for the Town Board Councilman John Cochrane who came into the meeting at 5:54 p.m.

1. **MINUTES OF MEETING** – On a motion of Renee Ortiz, seconded by Steven Raccuglia and approved by all, the minutes of the Board of Directors meeting held December 12, 2013 were approved without change.
2. **AUTHORIZATION TO ADD SIGNATORY TO ALL BANK ACCOUNTS** - On a motion of Manuel Troche, seconded by Steven Raccuglia and approved by all, authorization was granted for the Executive Director, Alison Karppi to be added as a signatory on all bank accounts and to sign all Agency related documents.

Discussion:

1. The Executive Director up-dated the Board on all current activities. The Executive Director, along with Robert Kuri, have been doing public out-reach regarding CDA Programs. She informed the Board of two up-coming events: the Home Expo on February 21-23, 2014 and the Homeownership Outreach Event with the Long Island Housing Crisis Task Force on March 15, 2014. (Please see attached flyers.)
2. The Executive Director informed the Board that the CDA's next Affordable Housing Lottery will be held on February 11, 2014 at 4:00 p.m. in the Town Hall Board room. All Board members were invited to attend. It was suggested that we get testimonials from current homeowners to promote the Affordable Housing Program.
3. The Executive Director informed the Board that we are currently in the process of writing our 2014 Annual Plan.

4. The Executive Director discussed the NSP3 Program and informed the Board that all houses were currently under construction but due to weather delays, an extension of the March 6, 2014 expenditure deadline may be required with the possibility of HUD non-approval.
5. Councilman John Cochrane informed the Board that workers and volunteers from the New York Rising Program will be housed at the New York Tech campus and not homeless people as some Central Islip residents had originally thought.
6. The Assistant Director stated that an extension should be granted to the Town of Islip for the Subrecipient Agreement providing funding up to \$300,000 for rehabilitation costs at the Roberto Clemente Park from March 31, 2014 to December 31, 2014. On a motion Manuel Troche, seconded by Ramon Colon, and approved by all, the Board granted the extension to disburse all funds by December 31, 2014, with no other changes to the original agreement.
7. The next CDA February 13, 2014.

There being no further business to come before the Board, on a motion of Renee Ortiz, seconded by Ramon Colon and approved by all the meeting was adjourned at 6:20 p.m.

Respectfully Submitted,

Julia E. MacGibbon  
Assistant Secretary

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