

**MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING
OCTOBER 12, 2017
6:00 P.M.**

The meeting was opened at 6:00 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Ramon V. Colon and Manuel Troche. Present for the CDA were Executive Director Salvatore Matera, Affordable Housing Director Robert Kuri, General Counsel Robert T. Fuchs and Assistant Director Julia MacGibbon.

1. **MINUTES OF MEETING** – On a motion of Ramon Colon, seconded by Manuel Troche the minutes of the Board of Directors meeting held September 14, 2017 were approved by all without change.

2. **AUTHORIZATION TO ENTER INTO A SUBRECIPIENT AGREEMENT WITH THE TOWN OF ISLIP** – On a motion of Manuel Troche, seconded by Ramon Colon and approved by all, authorization was granted for the Executive Director to enter into a sub-recipient agreement with the Town of Islip whereby the Town will provide comprehensive enforcement of code violation services within designated areas in the hamlets of Bay Shore, Brentwood and Central Islip; the CDA will provide an annual \$100,000.00 in CDBG grant funds toward payroll for the 2017 calendar year.

Discussion:

1. The Executive Director informed the Board of the following:
 - Received HUD monitoring letter indicating full compliance
 - CAPER was submitted to HUD
 - 2017 Grant agreements were signed and submitted to HUD
 - 2018 Lottery – six homes including 15 Holbrook Street
 - Purchasing 6 homes for the 2019 lottery
 - The Board reconfirmed the increase of the Assistant Director's executive salary

2. The Board requested the Executive Director to set-up a meeting with Code Enforcement to discuss the Sub-recipient Agreement
3. Youth Enrichment Services – 30th Celebration Wednesday, October 18, 2017
4. Next Board Meeting scheduled for November 9, 2017