

**MINUTES  
TOWN OF ISLIP  
COMMUNITY DEVELOPMENT AGENCY  
BOARD OF DIRECTORS VIRTUAL MEETING  
ZOOM CLOUD MEETING ID# 82134459860  
October 14, 2021  
6:30 P.M.**

The CDA Virtual Board meeting was opened at 6:30 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Manuel Troche and Maria Vidal. Present for the CDA were Executive Director James H. Bowers, Assistant Director Julia E. MacGibbon, Chief Financial Officer Salvatore Matera and General Counsel Robert T. Fuchs.

1. **MINUTES OF MEETING** – On a motion of Debra Cavanagh, seconded by Manuel Troche, the minutes of the Virtual Board of Directors meeting held September 9, 2021 was approved by all without change.
  
2. **AUTHORIZATION TO ENTER INTO A SUBRECIPIENT AGREEMENT WITH THE TOWN OF ISLIP FOR THE RENOVATION OF THE CENTRAL ISLIP SENIOR CENTER** – On a motion of Debra Cavanagh, seconded by Manuel Troche and approved by all, authorization was granted for the Executive Director to enter into a Sub-recipient Agreement with the Town of Islip in an amount not to exceed \$197,000 to be used for new windows and an air conditioning system for the Central Islip Senior Center.
  
3. **AUTHORIZATION TO ENTER INTO A SUBRECIPIENT AGREEMENT WITH THE CENTRAL ISLIP CIVIC COUNCIL, Inc. FOR HOUSING COUNSELING SERVICES FOR THE EMERGENCY MORTGAGE ASSISTANCE PROGRAM (EMAP)**- On a motion of Debra Cavanagh, seconded by Maria Vidal and approved by all, authorization was granted for the Executive Director to enter into a Sub-recipient Agreement with the Central Islip Civic Council, Inc. for housing counseling services for the Emergency Mortgage Assistance Program (EMAP). The fee amount for the counseling services will be \$150.00 per client.

Discussion:

1. Up-date of current activities
2. Next Board Meeting scheduled for November 10, 2021(Please note this is a Wednesday as the 11<sup>th</sup> is a holiday)

There being no further business to come before the Board, on a motion of Debra Cavanagh, seconded by Maria Vidal and approved by all, the meeting was adjourned at 6:48 p.m.

Respectfully Submitted,

Julia E. MacGibbon  
Assistant Secretary