

**MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
BOARD OF DIRECTORS VIRTUAL MEETING
ZOOM CLOUD MEETING ID #828 9125 0927
NOVEMBER 12, 2020
6:30 p.m.**

The CDA Virtual Board meeting was opened at 6:30 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Manuel Troche and Timothy Morris. Present for the CDA were Executive Director James H. Bowers, Assistant Director Julia E. MacGibbon, General Counsel Robert T. Fuchs, Affordable Housing Director Robert Kuri and Chief Financial Officer Salvatore Matera.

1. **APPROVAL OF THE MINUTES** – On a motion of Debra Cavanagh, seconded by Manuel Troche, the minutes of the Board of Directors ZOOM meeting held October 8, 2020 were approved by all without change.
2. **AUTHORIZATION TO ENTER INTO A CDBG-CV SUBRECIPIENT AGREEMENT WITH GOOD SAMARITAN HOSPITAL MEDICAL CENTER** – On a motion of Manuel Troche, seconded by Debra Cavanagh and approved by all, authorization was granted for the Executive Director to enter into a CDBG-CV Subrecipient Agreement with Good Samaritan Hospital Medical Center to set-up a COVID-19 Testing Site at the Town of Islip Brentwood Recreation Center. The grant amount will not exceed \$340,000 and will be used for expenditures directly related to preparing, preventing and responding to the COVID-19 pandemic.
3. **AUTHORIZATION TO ENTER INTO A CDBG-CV SUBRECIPIENT AGREEMENT WITH BRENTWOOD LEGION AMBULANCE SERVICE, INC. IN RESPONSE TO THE COVID-19 HEALTH CRISIS** – On a motion of Debra Cavanagh, seconded by Manuel Troche and approved by all, authorization was granted for the Executive Director to enter into a CDBG-CV Subrecipient Agreement and provide a \$23,968.23 grant to the Brentwood Legion Ambulance Service, Inc. for expenditures incurred directly related to preparing, preventing or responding to the COVID-19 pandemic.
4. **AUTHORIZATION TO ENTER INTO AN SUBRECIPIENT AGREEMENT WITH THE TOWN OF ISLIP** – On a motion of Manuel Troche, seconded by Debra Cavanagh and approved by all, authorization was granted for the Executive Director to enter into a subrecipient agreement with the Town of Islip whereby the Town will provide comprehensive enforcement of code violation services within designated areas in the hamlets of Bay Shore, Brentwood and Central Islip; the CDA will provide an annual \$100,000.00 in CDBG funds using 2019 grant funds toward payroll for the 2020 calendar
5. **ADDED RESOLUTION: REAFFIRMATION AUTHORIZATION FOR THE OPENING AND CLOSING OF THE CDA IN RESPONSE TO THE COVID-19 PANDEMIC** – On a motion of Debra Cavanagh, seconded by Timothy Morris and approved by all, authorization was granted for the Executive Director and/or the Assistant Director to open and close the office as needed due to the current COVID-19 pandemic. Management and staff will be allowed to work remotely as deemed necessary.

Discussion:

1. Up-date of current activities- the Executive Director/Assistant updated the Board of current activities.
2. United Veterans Beacon House – The UVBH requested a grant for security fencing in the amount of \$2,000.00 in lieu of a sign grant.
3. Next CDA Board meeting is scheduled for December 10, 2020

There being no further business to come before the Board, on a motion of Debra Cavanagh, seconded by Manuel Troche and approved by all the meeting was adjourned at 6:53 p.m.

Respectfully Submitted,

Julia E. MacGibbon
Assistant Secretary

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