

**MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
BOARD OF DIRECTORS VIRTUAL MEETING
ZOOM CLOUD MEETING ID #869 7116 7231
DECEMBER 10, 2020
6:30 P.M.**

The CDA Virtual Board meeting was opened at 6:30 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Manuel Troche, Jarett Gandolfo and Timothy Morris. Present for the CDA were Executive Director James H. Bowers, Assistant Director Julia E. MacGibbon, General Counsel Robert T. Fuchs, Chief Financial Officer Salvatore Matera and Affordable Housing Program Director Robert M. Kuri.

1. **APPROVAL OF THE MINUTES** – On a motion of Debra Cavanagh, seconded by Manuel Troche, the minutes of the Board of Directors ZOOM meeting held November 12, 2020 were approved by all without change.
2. **AUTHORIZATION FOR THE TOWN OF ISLIP SUPERVISOR TO REQUEST MODIFICATION OF SUFFOLK COUNTY DEED RESTRICTIONS** – On a motion of Debra Cavanagh, seconded by Manuel Troche and approved by all, authorization was granted for the Town of Islip Supervisor or her designated agent, on behalf of the Town of Islip Community Development Agency, to request that the County of Suffolk modify the existing deed restrictions for the parcel identified on the Suffolk County Tax Map as SCTM#0500-098-01-068 from “solely and exclusively for governmental purposes” to a “public use” and remove the reversion clause in the deed enabling the Town to utilize the parcel in the Central Islip Downtown Revitalization Initiative. The parcel is 9 Railroad Avenue, Central Islip and was deeded to the Town of Islip Community Development Agency on November 17, 1988.
3. **AUTHORIZATION TO AMEND THE CDBG-CV SUBRECIPIENT AGREEMENT WITH BRENTWOOD LEGION AMBULANCE SERVICES, INC. IN RESPONSE TO THE COVID-19 HEALTH CRISIS**– On a motion of Debra Cavanagh, seconded by Jarett Gandolfo and approved by all, authorization was granted for the Executive Director to amend the CDBG-CV Subrecipient Agreement and provide an additional \$12,031.77 (on top of \$23,968.23 authorized on November 12, 2020) totaling the maximum \$36,000 grant to the Brentwood Legion Ambulance Service, Inc. for additional expenditures incurred directly related to preparing, preventing or responding to the COVID-19 pandemic.
4. **AUTHORIZATION TO ENTER INTO A CDBG-CV SUBRECIPIENT AGREEMENT WITH COMMUNITY AMBULANCE COMPANY INC. IN RESPONSE TO THE COVID-19 HEALTH CRISIS**– On a motion of Debra Cavanagh, seconded by Manuel Troche and approved by all, authorization was granted for the Executive Director to enter into a CDBG-CV Subrecipient Agreement and provide a maximum of \$24,000.00 grant to the Community Ambulance Company Inc. for

5. expenditures incurred directly related to preparing, preventing or responding to the COVID-19 pandemic.
6. **AUTHORIZATION TO ENTER INTO A CDBG-CV SUBRECIPIENT AGREEMENT WITH BAY SHORE-BRIGHTWATERS RESCUE AMBULANCE, INC., IN RESPONSE TO THE COVID-19 HEALTH CRISIS**– On a motion of Manuel Troche, seconded by Debra Cavanagh and approved by all, authorization was granted for the Executive Director to enter into a CDBG-CV Subrecipient Agreement and provide a maximum of \$36,000.00 grant to the Bay Shore-Brightwaters Rescue Ambulance, Inc., for expenditures incurred directly related to preparing, preventing or responding to the COVID-19 pandemic.

Discussion:

1. The Board was informed of the following:
 - DRI applications were sent out to all commercial property owners in the DRI target area and the deadline for submittal is January 15, 2021
 - Brentwood COVID Testing Site – numbers of positive cases were increasing due to the Thanksgiving Holiday weekend. They increased the number of appointments per day to 80
 - Construction costs for the next three Affordable Housing units increased by approximately \$50,000 due to the decrease in material production caused by the COVID pandemic
 - Status of rental unit occupancy
2. 2021 CDA Board Meeting Schedule was accepted

There being no further business to come before the Board, on a motion of Jarett Gandolfo, seconded by Manuel Troche and approved by all, the meeting of the CDA Board of Directors was adjourned at 6:53 p.m.

Respectfully Submitted,

Julia E. MacGibbon
Assistant Secretary

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