

**MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING
DECEMBER 12, 2019
6:30 P.M.**

The CDA Board meeting was opened at 6:41 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Timothy Morris and Manuel Troche. Present for the CDA were Executive Director James H. Bowers, Assistant Director Julia E. MacGibbon, Chief Financial Officer Salvatore Matera and Affordable Housing Program Director Robert M. Kuri.

1. **MINUTES OF MEETING** – On a motion Manuel Troche, seconded by Timothy Morris, the minutes of the Board of Directors meeting held October 10, 2019 were approved by all without change.

2. **AUTHORIZATION TO ENTER INTO AN SUBRECIPIENT AGREEMENT WITH THE TOWN OF ISLIP** – On a motion by Manuel Troche, seconded by Timothy Morris and approved by all, authorization was granted for the Executive Director to enter into a subrecipient agreement with the Town of Islip whereby the Town will provide comprehensive enforcement of code violation services within designated areas in the hamlets of Bay Shore, Brentwood and Central Islip; the CDA will provide an annual \$100,000.00 in CDBG using 2018 grant funds toward payroll for the 2019 calendar year.

Discussion:

1. Up-date of current activities – The Executive Director updated the Board on the following:
 - a. DRI Grant – Review of Westbury’s Plan and advise Board
 - b. Tenant Status - non-renewal of leases/eviction
 - c. Affordable Housing Program (purchase of properties, lottery, upcoming projects)
 - d. HOPWA Projects

2. New Tentative 2020 Meeting Schedule – The 2020 meeting schedule was approved by the Board

3. Next CDA Board Meeting – January 9, 2020 at 6:30 p.m.

There being no further business to come before the Board, on a motion of Debra Cavanagh, seconded by Manuel Troche and approved by all, the meeting was adjourned at 7:24 p.m.

Respectfully Submitted,

Julia E. MacGibbon
Assistant Secretary

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