

**MINUTES  
TOWN OF ISLIP  
COMMUNITY DEVELOPMENT AGENCY  
BOARD OF DIRECTORS MEETING  
February 17, 2011  
9:30AM**

The meeting was opened at 9:31 a.m. by Chairman Christopher Bodkin. Present for the Board of Directors were Joseph A. DeVincent, Eric Hofmeister, Joan Johnson and Steven J. Flotteron. Present for the CDA were Executive Director Paul Fink, Assistant Director Salvatore Matera, General Counsel Robert T. Fuchs, Affordable Housing Director Robert Kuri and Director of Administrative Services Julia MacGibbon.

1. **MINUTES OF MEETING** – On a motion of Joan Johnson, seconded by Joseph DeVincent, the minutes of the Board of Directors meeting held January 20, 2011 were approved by all without change.
2. **ADOPTION OF TOWN OF ISLIP NSP3 APPLICATION AND BUDGET-** On a motion of Joseph DeVincent, seconded by Eric Hofmeister the Board approved the adoption of the Town of Islip NSP3 Application and Budget in the amount of \$1,429,561.00.
3. **CODE ENFORCEMENT AGREEMENT WITH THE TOWN OF ISLIP** – On a motion of Joan Johnson , seconded by Eric Hofmeister and approved by all, authorization was granted for the Executive Director to enter into an agreement with the Town of Islip whereby the Town will provide certain services relating to code enforcement in designated areas, and the CDA will provide \$75,000.00 annually toward payroll.
4. **AUTHORIZATION TO ENTER INTO A NEW SUB-RECIPIENT AGREEMENT WITH UNITED WAY** – On motion of Joseph DeVincent, seconded by Steve Flotteron and approved by all, authorization was granted for the Executive Director to enter into a new HOME agreement for the construction of two energy efficient affordable homes on CDA owned land in Brentwood (47 Patton Street and 209 Clark Street) in an amount not to exceed \$370,000.00.
5. **MODIFICATION OF RESOLUTION 5. FROM THE NOVEMBER 29, 2007 CDA BOARD MEETING** - On a motion of Steve Flotteron, seconded by Joan Johnson and approved by all, authorization was granted for the Executive Director to modify the name of the Grantee for the HOME-CHDO Agreement for four subsidies in the amount of \$25,000.00 each to four first-time home buyers who are purchasing homes at Courthouse Commons in Central Islip. The agreement will be with Nassau/Suffolk Housing Development Fund Company, Inc. instead of the Long Island Housing Partnership, Inc.
6. **ADOPTION OF STARDARD WORK DAY AND REPORTING RESOLUTION -** On a motion of Steve Flotteron, seconded by Eric Hofmeister and approved by all, the Board authorized the establishment of a seven (7) hour standard work day and adopted the attached reporting resolution as it relates to CDA employees who are members of the New York State and Local Employees’ Retirement System. This is necessary to meet the reporting and certification requirements of regulation 315.4.

**Discussion:**

The Executive Director distributed the most recent foreclosure data, and updated the Board regarding the new NSP3 Program and upcoming entitlement grants.

The next CDA Board meeting is scheduled for March 17, 2011 at 9:30 a.m.

There being no further business to come before the Board, on a motion by Joseph DeVicent, seconded by Joan Johnson, approved by all, the meeting was adjourned at 9:58 a.m.

Respectfully submitted,

Julia E. MacGibbon  
Assistant Secretary

S  
E  
A  
L