

**MINUTES  
TOWN OF ISLIP  
COMMUNITY DEVELOPMENT AGENCY  
BOARD OF DIRECTORS MEETING  
April 11, 2019  
6:30 P.M.**

The Public Portion of the meeting was opened at 6:30 p.m. and several members of the general public spoke. Some of the concerns raised included: Code Enforcement issues in College Woods particularly the posting of dog walking signs/clean up in and around the neighborhood and playground. Questions were also asked regarding existing homes prior to College Woods – Town has no jurisdiction of those homes without the C & R's. The public was given an update on the Homeowner Affidavits and those that were not returned are now being investigated by Code Enforcement.

The CDA Board meeting was opened at 6:40 p.m. by Manuel Troche. Other members present for the Board of Directors were Jarett Gandolfo and Timothy Morris. Present for the CDA were Executive Director James H. Bowers, Chief Financial Officer Salvatore Matera, Affordable Housing Director Robert Kuri, General Counsel Robert T. Fuchs and Assistant Director Julia MacGibbon.

1. **MINUTES OF MEETING** – On a motion of Timothy Morris, seconded by Jarett Gandolfo, the minutes of the Board of Directors meeting held March 14, 2019 were approved by all without change.
  
2. **ADOPTION OF THE TOWN OF ISLIP ANNUAL ACTION PLAN AND FISCAL YEAR 2019 BUDGET**- On a motion of Jarett Gandolfo, seconded by Timothy Morris and approved by all, the Board adopted the Town of Islip Annual Action plan under its 2015-2019 Consolidated Strategy and Plan Submission for Housing and Community Development Programs and accept the following **estimated** Fiscal Year 2019 program budgets: Community Development Block Grant (CDBG) \$1,800,000.00, Emergency Solutions Grant (ESG) \$150,000.00, and HOME Investment Partnership (HOME) \$600,000.00.
  
3. **AUTHORIZATION TO EXTEND LANDSCAPING AND SPRINKLER CONTRACTS FOR ONE YEAR** – On a motion of Jarett Gandolfo, seconded by Timothy Morris and approved by all, authorization was granted to extend the Landscaping and Sprinkler contracts for one year with B&B Maintenance Services Inc. for the original landscaping contract amount of \$85,000.00 and the fee of \$95.00 for the Sprinkler start up and shut down cost per visit per house and fee schedule for repairs. In addition, authorization is requested for the Agency to use B&B Maintenance Services Inc. for emergency clean-up work on a case by case cost basis.

The Board went into Executive Session at 6:50 p.m. with the Executive Director and Chief Financial Officer to discuss a personnel matter. On a motion of Jarett Gandolfo, seconded by Timothy Morris, the personnel matter was independently approved by all.

Discussion:

1. Up-date of current activities - The Executive Director discussed the following:
  - Estimated Program Budget Amounts
  - Central Islip DRI Grant – the LPC voted on several projects
  - \$600,000 Grant under the DRI for storefront improvements – proposal for program guidelines expected late summer

There being no further business to come before the Board, on a motion of Manuel Troche, seconded by Jarett Gandolfo and approved by all, the meeting was adjourned at 6:57 p.m.

Respectfully Submitted,

Julia E. MacGibbon  
Assistant Secretary

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