

**MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING
April 12, 2018
6:00 P.M.**

The meeting was opened at 6:00 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Ramon V. Colon and Manuel Troche. Present for the CDA were Executive Director Salvatore Matera, Affordable Housing Director Robert Kuri, General Counsel Robert T. Fuchs and Assistant Director Julia MacGibbon.

1. **MINUTES OF MEETING** – On a motion of Ramon Colon, seconded by Manuel Troche the minutes of the Board of Directors meeting held March 8, 2018 were approved by all without change.

Discussion:

1. Up-date of current activities: The Executive Director updated the Board on the following items:
 - 18 Public Service proposals were submitted and they would be presented to the Board for review and approval May/June
 - Annual Plan is due May 15, 2018 and HUD allocations should be approved by that time but if not, we will submit Annual Plan when actual allocations are released by HUD
 - 30 day comment period for the Draft Consolidated Annual Plan is May 1, 2018
2. General Purpose and Compliance Audits have been completed and Public Authorities reporting have been completed through the Public Authorities Reporting and Information System (PARIS)
3. The Assistant Director discussed the Rivera family with the Board regarding the recent fire in their home in Central Islip and asked if the Agency could explore different avenues to assist them such as temporary housing for one year in one of our recently vacated rental homes. The Board approved the temporary housing as long as the family met all of the HUD guidelines. The Board was in favor of the idea of discounting the rent substantially so that the Family could use the rent savings on rebuilding their home.
4. Executive Director Position – The Board reviewed the resumes of 92 applicants and have selected seven applicants to be interviewed on May 10, 2018 at fifteen minute intervals starting at 6:00 p.m.
5. Next Board Meeting is scheduled for May 10, 2018

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There being no further business to come before the Board, on a motion of Manuel Troche, seconded by Debra Cavanagh and approved by all, the meeting was adjourned at 6:48 p.m.

Respectfully submitted,

Julia E. MacGibbon
Assistant Secretary

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