

MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING
April 21, 2011
9:30AM

The meeting was opened at 9:34 a.m. by Board Member, Joseph DeVincent. Present for the Board of Directors were Joseph DeVincent, Joan Johnson and Steven J. Flotteron. Present for the CDA were Executive Director Paul Fink, Assistant Director Salvatore Matera, General Counsel Robert T. Fuchs and Director of Administrative Services Julia MacGibbon.

1. **MINUTES OF MEETING** - On a motion of Joan Johnson, seconded by Steven Flotteron, the minutes of the Board of Directors meeting held February 28, 2011 were approved by all without change.
2. **MINUTES OF ANNUAL PUBLIC HEARING** - On a motion of Joseph DeVincent, seconded by Steven Flotteron, the minutes of the Annual Public Hearing were approved by all without change.
3. **COMMERCIAL REHABILITATION PROGRAM GUIDELINES** - On a motion of Joseph DeVincent and seconded by Steven Flotteron, the revised Commercial Sign and Awning Program guidelines, including funding limitations were approved by all without change.
4. **HOUSING REHABILITATION PROGRAM CHANGES** - On a motion of Joseph DeVincent and seconded by Steven Flotteron, the revised Housing Rehabilitation Program guidelines were approved by all without change.
5. **ADOPTION OF THE TOWN OF ISLIP ANNUAL ACTION PLAN AND FY 2011 BUDGETS** - On a motion of Joan Johnson, seconded by Joseph DeVincent and approved by all, the Board adopted the Town of Islip Annual Action Plan under its 2010-2014 Consolidated Strategy and Plan Submission for Housing and Community Development Programs and accepted the following FY 2011 program budgets: Community Development Block Grant (CDBG) \$1,800,000.00, Emergency Shelter Grant (ESG) \$100,000.00, HOME Investment Partnership (HOME) \$800,000.00, and Housing Opportunities for Persons with AIDS (HOPWA) \$1,850,000.00.
6. **AUTHORIZATION TO ENTER INTO PROFESSIONAL SERVICE CONTRACT** - On a motion of Joseph DeVincent, seconded by Joan Johnson and approved by all, the Board authorized the Executive Director to enter into a professional service contract with USI Consulting Group to calculate and report on GASB 45 actuarial valuation and financial statement disclosures for postretirement Health and Welfare benefits. The contract will be for a fixed fee of \$1,000.
- 6b. **AUTHORIZATION TO COMPLETE JOB UNDER THE TOWN OF ISLIP CDA HANDICAP RAMP GRANT PROGRAM (This resolution was added the meeting)** - On a motion of Joseph DeVincent, seconded by Joan Johnson and approved by all, the Board granted approval to complete a job at 1740 Madison Avenue, West Islip, under the Town of Islip CDA Handicap Ramp Grant Program with an assessed value that exceeds Agency program limit by \$4,050.

PUBLIC AUTHORITIES REFORM ACT OF 2009

7. **AUTHORIZATION TO ADOPT 2011-2012 BUDGET** - On a motion of Joan Johnson, seconded by Joseph DeVincent and approved by all, the Board adopted the 2010-2011 Budget for the Town of Islip Community Development Agency.

Discussion:

1. The Executive Director updated the Board on the 2011 and 2012 federal budgets. He said that we are expecting a 16% cut to CDBG and 12% cut to HOME for 2011, and we expect bigger cuts in the 2012 budget. He said that all activities will need to be cut, including public services.
2. The Executive Director said that the Long Island Green Homes in Islip Program had begun, and that a ribbon cutting for the new office was expected on April 29th.
3. The Executive Director said that the Neighborhood Stabilization Program 3 is ready to begin, that it differs in many ways from the original program, and that foreclosed properties would be purchased only in the northern portion of the Lowell Avenue community; approximately 15 by the CDA and 4 by Habitat for Humanity.

Steve Flotteron requested that the CDA and the Planning Department work together to come up with an Action Plan for Lowell Avenue. He was very concerned about how the Code Enforcement grant was being used and requested a list of what Code Enforcement has been doing in Central Islip.

4. The Executive Director handed out the foreclosure and lis pendens data sheets for February and March, 2011, and said that foreclosures continue to be way down, while lis pendens are only slightly down. This may indicate that problems are being solved before foreclosures are needed, but probably means that many more foreclosures are on the way, as soon as all of the legal issues are resolved.

Joan Johnson asked for the CDA staff to look at the foreclosed house on Miller Avenue.

5. The CDA will be holding an NSP and Affordable Housing Lottery sometime in May or June. The Board will be notified.

The next CDA Board meeting is scheduled for May 19, 2011 at 9:30 a.m.

There being no further business to come before the Board, on a motion by Joseph DeVincent, seconded by Joan Johnson, approved by all, the meeting was adjourned at 9:55 a.m.

Respectfully submitted,

Julia E. MacGibbon
Assistant Secretary

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