

**MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
BOARD OF DIRECTORS VIRTUAL MEETING
ZOOM CLOUD MEETING ID# 897 9627 9114
April 8, 2021
6:30 P.M.**

The CDA Virtual Board meeting was opened at 6:38 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Jarett Gandolfo and Manuel Troche. Present for the CDA were Executive Director James H. Bowers, Assistant Director Julia E. MacGibbon, General Counsel Robert T. Fuchs, Chief Financial Officer Salvatore Matera and Affordable Housing Program Director Robert M. Kuri.

1. **MINUTES OF MEETING** – On a motion of Debra Cavanagh, seconded by Jarett Gandolfo, the minutes of the Board of Directors ZOOM meeting held March 11, 2021 were approved by all without change.
2. **MINUTES OF ANNUAL PUBLIC HEARING** – On a motion of Debra Cavanagh, seconded by Manuel Troche, the minutes of the Virtual Annual Public Hearing held February 25, 2021 were approved by all without change.
3. **AUTHORIZATION FOR COMMERCIAL REHABILITATION GRANT FOR ARCHITECTURAL SERVICES FOR PROPERTIES LOCATED WITHIN THE CENTRAL ISLIP DOWNTOWN REVITALIZATION INITIATIVE (DRI)** On a motion of Manuel Troche, seconded by Debra Cavanagh and approved by all, authorization was granted for the Agency to give a Commercial Rehabilitation Grant for architectural services for properties located in the Central Islip Downtown Revitalization Initiative (DRI) Target Area. The grant is to assist clients in obtaining preliminary drawings to submit to New York State Housing Trust Fund Corp. for approval. Grant amount not to exceed \$1,000.00.
4. **AUTHORIZATION FOR A HOME REPAIR GRANT AT RESIDENCE THAT EXCEEDS THE ASSESSED REAL ESTATE LIMIT**– On a motion of Debra Cavanagh, seconded by Jarett Gandolfo and approved by all, authorization was granted to assist an income qualified applicant under the Home Repair Grant Program where the assessed real estate value of the home exceeds the CDA’s limit by \$1,200.00. The grant is for a new roof and gutters.
5. **ADOPTION OF THE TOWN OF ISLIP 2021 ANNUAL ACTION PLAN AND BUDGETS** – On a motion of Debra Cavanagh, seconded by Jarett Gandolfo and approved by all, the Board adopted the Town of Islip 2021 Annual Action Plan under its

2020-2024 Consolidated Strategy and Plan Submission for Housing and Community Development Programs and accept the following Fiscal Year 2021 program budgets: Community Development Block Grant (CDBG) \$2,049,211, Emergency Solutions Grant (ESG) \$173,788 and HOME Investment Partnership (HOME) \$655,357.

Discussion:

1. Up-date of current activities
2. United States Treasury ERA Funding
3. Next Board Meeting scheduled for May 13, 2021

The Board went into Executive Session at 7:05 p.m. with the General Counsel and the Chief Financial Officer to discuss a personnel matter. Upon reconvening into the public session at 7:14 p.m., on a motion of Debra Cavanagh, seconded by Manuel Troche, the personnel matter was independently approved by all.

There being no further business to come before the Board, on a motion of Debra Cavanagh, seconded by Manuel Troche and approved by all, the meeting was adjourned at 7:15 p.m.

Respectfully Submitted,

Julia E. MacGibbon
Assistant Secretary

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