

**MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING
JUNE 8, 2017
6:00 P.M.**

The meeting was opened at 6:07 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Ramon V. Colon, Renee Ortiz and Manuel Troche. Present for the CDA were Executive Director Alison Karppi, Assistant Director Salvatore Matera, General Counsel Robert Fuchs, Affordable Housing Director Robert Kuri and Director of Administrative Services Julia MacGibbon.

1. **MINUTES OF MEETING** – On a motion of Manuel Troche, seconded by Ramon Colon, the minutes of the Board of Directors meeting held May 11, 2017 were approved by all without change.

2. **AUTHORIZATION TO SELL PROPERTY – DIRECT SALE PROGRAM** – On a motion of Ramon Colon, seconded by Renee Ortiz and approved by all authorization was granted for the Executive Director to enter into contract with the following first-time home buyers in the Direct Sale Program:

<u>Name</u>	<u>Address</u>	<u>Tax Map #</u>	<u>Sales Price</u>	<u>Mortgage Terms</u>
Keri M. Martinez	246 Pawnee Street Ronkonkoma	0500-020-03-026	\$245,000.00	1 st - 4%, 30 Years 2 nd - 0%, Forgiven after 15 years
Jorge Naranjo Magali Clavijo	36 5 th Street West Islip	0500-457-03-030	\$335,000.00	1 st - 4%, 30 Years 2 nd – 0% Deferred 3 rd -0%, Forgiven

3. **ACCEPTANCE OF EXECUTIVE DIRECTORS RESIGNATION** – On a motion of Manuel Troche, seconded by Ramon Colon and approved by all, the Executive Director, Alison Karppi’s resignation was accepted as of June 12, 2017 at 8:59 am.

Discussion:

1. The Executive Director gave an up-date on the following issues and current activities:
 - 15 Holbrook Street
 - HUD Audit of ESG and HOPWA – no findings
 - Brentwood project with LIHP – TDR signed and 6 houses to start July 1, 2017
 - New funding allocations were not yet determined from HUD
 - The next meeting is scheduled for July 13, 2017

At 6:39 p.m. the Board closed the meeting and at 6:40 p.m. the Board went into Executive Session on a motion of Renee Ortiz, seconded by Ramon Colon to discuss the potential job assumption with the absence of the Executive Director and salary increases. The Board went out of Executive Session at 6:55 p.m. and on a motion of Chairwoman Debra Cavanagh and approved by all, the Board approved salary increases.

There being no further business to come before the Board, on a motion of all Board members, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Julia E. MacGibbon
Assistant Secretary

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