

**MINUTES  
TOWN OF ISLIP  
COMMUNITY DEVELOPMENT AGENCY  
BOARD OF DIRECTORS MEETING  
JULY 12, 2018  
6:00 P.M.**

The Public Portion of the meeting was held and several members of the general public were present but did not address the Board.

The meeting was opened at 6:01 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Jarett Gandolfo, Timothy Morris, Ryan Kelly and Manuel Troche. Present for the CDA were Executive Director Salvatore Matera, Affordable Housing Director Robert Kuri, General Counsel Robert T. Fuchs and Assistant Director Julia MacGibbon.

1. **MINUTES OF MEETING** – On a motion of Manuel Troche, seconded by Jarett Gandolfo, the minutes of the Board of Directors meeting held June 14, 2018 were approved by all without change.
2. **AUTHORIZATION FOR HANDICAP RAMP GRANT AT RESIDENCE THAT EXCEEDS THE ASSESSED REAL ESTATE LIMIT** - On a motion of Manuel Troche, seconded by Jarett Gandolfo and approved by all, authorization was granted for the Agency to provide a Handicap Ramp Grant to an income qualified applicant where the assessed real estate value of the home exceeds the Agency's limit by \$1,200.00.
3. **AUTHORIZATION TO ENTER INTO A NEW SUB-RECIPIENT AGREEMENT WITH UNITED WAY OF LONG ISLAND, INC.** – On a motion of Manuel Troche, seconded by Jarett Gandolfo and approved by all, authorization was granted for the Executive Director to enter into a new sub-recipient agreement with United Way of Long Island in the amount of \$1,912,716.81 to continue their role as HOPWA Program sponsor for the July 1, 2018 to June 30, 2019 fiscal year, using 2017 HOPWA funds.

On a motion of Debra Cavanagh, seconded by Jarett Gandolfo at 6:06 the Board went out of Public session and went into Executive Session to interview several candidates for the position of Executive Director. The public were asked to leave as well as Agency staff members Julia MacGibbon and Robert Kuri.

On a motion of Debra Cavanagh, seconded by Manuel Troche the Executive Session was closed at 9:15 p.m. and on a motion of Manuel Troche and seconded by Jarett Gandolfo the meeting went back into Public Session. The public and Agency Staff were invited back in.

4. **ADDED: AUTHORIZATION TO APPOINT NEW EXECUTIVE DIRECTOR** – On a motion of Jarett Gandolfo, seconded by Timothy Morris authorization to appoint James Bowers as the new Executive Director was approved, the vote carried 4-1. Mr. Bowers' effective date of employment will be August 6, 2018 with a starting salary of \$120,000.00.

Minutes  
July 12, 2018

Discussion:

1. The Executive Director gave an up-date of current activities
2. The Executive Director informed the Board that the Affordable Housing Lottery will be held August 16, 2018 at 4:30 Town Board Room
3. Executive Director Interviews
4. Next Board Meeting August 9, 2018

There being no further business to come before the Board, on a motion of Debra Cavanagh, seconded by Jarett Gandolfo and approved by all the meeting was adjourned at 9:17 p.m.

Respectfully submitted,

Julia E. MacGibbon  
Assistant Secretary

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