

**MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING
SEPTEMBER 12, 2019
6:30 P.M.**

The CDA Board meeting was opened at 6:30 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Jarett Gandolfo, Ryan Kelly and Manuel Troche. Present for the CDA were Executive Director James H. Bowers, Chief Financial Officer Salvatore Matera and Assistant Director Julia MacGibbon.

1. **MINUTES OF MEETING** – On a motion of Manuel Troche, seconded by Jarett Gandolfo the minutes of the Board of Directors meeting held July 11, 2019 were approved by all without change.
2. **AUTHORIZATION TO ENTER INTO A SUBRECIPIENT AGREEMENT WITH FAMILY SERVICE LEAGUE, INC.** – On a motion of Manuel Troche, seconded by Jarett Gandolfo and approved by all, authorization was granted for the Executive Director to enter into a Subrecipient Agreement with Family Service League, Inc. in the amount of \$149,348.65 under the 2019 Emergency Solutions Grant. The funds will be used for rapid re-housing and homelessness prevention.
3. **ADOPTION OF THE AMENDED FY 2017 BUDGET** – On a motion of Jarett Gandolfo, seconded by Manuel Troche and approved by all, the Board adopted the Amended Fiscal Year 2017 Annual Plan and Budget under the Town of Islip’s 2015-2019 Consolidated Strategy and Plan Submission for Housing and Community Development. Please see attached.
4. **AUTHORIZATION TO SELL 901 LOWELL AVENUE, CENTRAL ISLIP** – On a motion of Manuel Troche, seconded by Jarett Gandolfo and approved by all, the Board authorized the sale of 901 Lowell Avenue, Central Islip at its appraised value for affordable housing purposes. A portion of the property that is located directly adjacent at 911 Lowell Avenue will be held for parking for the senior units.

Discussion:

1. Up-date of current activities – The Executive Director informed the Board of all current activities.
2. Personnel
3. Next CDA Board Meeting – October 10, 2019 at 6:30 p.m.

The Board went into Executive Session at 6:49 p.m. with the Executive Director and the Assistant Director to discuss a personnel matter. Upon reconvening into a public session, on a motion of Jarett Gandolfo, seconded by Manuel Troche the personnel matter was approved by all.

There being no further business to come before the Board, on a motion of Jarett Gandolfo, seconded by Manuel Troche and approved by all, the meeting was adjourned at 7:00 p.m.

Respectfully Submitted,

Julia E. MacGibbon
Assistant Secretary

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