

**MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING
SEPTEMBER 14, 2017
6:00 P.M.**

The meeting was opened at 6:04 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Ramon V. Colon, Renee Ortiz and Steven Raccuglia. Present for the CDA were Assistant Director Salvatore Matera, Affordable Housing Director Robert Kuri, General Counsel Robert T. Fuchs and Director of Administrative Services Julia MacGibbon. Present for the public was Todd Johnson.

1. **MINUTES OF MEETING** – On a motion of Renee Ortiz, seconded by Ramon Colon the minutes of the Board of Directors meeting held July 13, 2017 were approved by all without change.

2. **ADOPTION OF THE AMENDED 2015 FY BUDGET** – On a motion of Renee Ortiz, seconded by Steven Raccuglia and approved by all, the Board adopted the Amended Fiscal 2015 Annual Plan and Budget under the Town of Islip’s 2015-2019 Consolidated Strategy and Plan Submission for Housing and Community Development. Please see attached.

3. **AUTHORIZATION TO FUND PUBLIC SERVICE PROJECTS** – On a motion of Ramon Colon, seconded by Steven Raccuglia and approved by all, authorization was granted for the Assistant Director to enter into Sub-recipient agreements and provide grants from Community Development Block Grant funds for the following public service providers in the amounts listed:

Grantee	Recommended Total Amount
Adelante of Suffolk County	\$19,250.00
Central Islip Civic Council (Lowell)	\$10,600.00
Economic Opportunity Council (SNAP)	\$5,000.00
Family Service League of Suffolk County	\$28,200.00
Great South Bay YMCA	\$20,000.00
Long Island Gay and Lesbian Youth	\$10,000.00
Long Island Housing Services, Inc.	\$20,000.00
Mercy Haven, Inc.	\$15,000.00
Transitional Services of NY for LI, Inc.	\$20,000.00
West Islip Youth Enrichment Services	\$70,000.00
TOTAL:	\$218,050.00

4. **AUTHORIZATION TO ENTER INTO A SUB-RECIPIENT AGREEMENT WITH SUBURBAN HOUSING DEVELOPMENT AND RESEACH, INC.**- On a motion of Renee Ortiz, seconded by Ramon Colon and approved by all, authorization was granted for the Assistant Director to enter into a Sub-recipient Agreement with Suburban Housing Development and Research, Inc. to provide financial assistance for the acquisition, rehabilitation and closing costs of a single family house located within the Township of Islip. The home will be used for permanent affordable rental housing for formerly homeless families. Up to \$250,000.00 in HOME CHDO and/or CDBG funds will be provided in the form of a loan, secured by a mortgage and amortized monthly over a period of 30 years at 0% interest.

On a motion of Debra Cavanagh, seconded by Renee Ortiz and approved by all, the Board went into Executive Session at 6:19 p.m. to conduct interviews for the position of Executive Director. Four interviews were conducted with the following candidates: Todd Johnson, Robert Kuri, Julia MacGibbon and Salvatore Matera.

On a motion of Debra Cavanagh, seconded by Renee Ortiz and approved by all, the Board closed the Executive Session and re-entered the Public Session at 7:20 p.m.

On a motion of Chairwoman Debra Cavanaugh, seconded by Renee Ortiz and approved by all, Salvatore Matera was appointed as Executive Director and Julia MacGibbon was appointed to Assistant Director of the Agency.

There being no further business to come before the Board, on a motion of Steven Raccuglia, seconded by Ramon Colon the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Julia E. MacGibbon
Assistant Secretary

Discussion:

1. Up-date of current activities
2. Interviews for Executive Director
3. Next Board Meeting October 12, 2017

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