

**MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING
MEETING ID # 87131875377
January 13, 2022
6:30 P.M.**

The CDA Virtual Board meeting was opened at 6:30 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Manuel Troche and Maria Vidal. Jarett Gandolfo joined the meeting at 6:43 p.m. Present for the CDA were Executive Director James H. Bowers, Assistant Director Julia E. MacGibbon, Chief Financial Officer Salvatore Matera, Affordable Housing Director, Robert Kuri and CDA Rehabilitation Coordinator.

1. **MINUTES OF MEETING** – On a motion Debra Cavanagh, seconded by Manuel Troche the minutes of the Board of Directors ZOOM meeting held December 9, 2021 were approved by all without change.
2. **AUTHORIZATION FOR THE GENERAL COUNSEL TO COMMENCE LAWSUITS** – On a motion of Debra Cavanagh, seconded by Manuel Troche and approved by all, authorization was granted from the CDA Board of Director’s for the General Counsel to commence lawsuits on behalf of the Town of Islip Community Development Agency with regard to landlord/tenant evictions, foreclosures and related actions.
3. **AUTHORIZATION TO ENTER INTO A HOME CHDO AGREEMENT WITH SUBURBAN HOUSING DEVELOPMENT AND RESEARCH, INC.** – On a motion of Debra Cavanagh, seconded by Manuel Troche and approved by all, authorization was grant for the Executive Director to enter into a HOME CHDO Agreement with Suburban Housing Development and Research, Inc. to provide financial assistance for renovation and rehabilitation of CHDO-owned single-family homes located within the Township of Islip. The home will continue to be used as permanent affordable rental housing for formerly homeless families. A grant not to exceed \$296,106.15 will be provided using HOME CHDO funds.
4. **AUTHORIZATION TO ENTER INTO A SUBRECIPIENT AGREEMENT WITH SUBURBAN HOUSING DEVELOPMENT AND RESEACH, INC.**- On a motion of Debra Cavanagh, seconded by Maria Vidal and approved by all, authorization was granted for the Executive Director to enter into a Subrecipient Agreement with Suburban Housing Development and Research, Inc. to provide financial assistance for the renovation and rehabilitation of Sponsor-owned single-family homes located within the Township of Islip. The homes will continue to be used for permanent affordable rental housing for formerly homeless families. A grant not to exceed \$100,000 will be provided using CDBG funds.

5. **RE-AFFIRMATION OF THE DISCLOSURE AND POLICIES REQUIRED UNDER THE PUBLIC AUTHORITIES REFORM ACT OF 2009: -**

On a motion of Debra Cavanagh, seconded by Manuel Troche and approved by all, the Board re-affirmed the following attached documents:

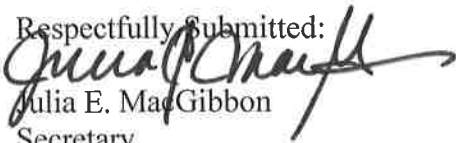
- By-Laws
- Code of Ethics
- Compensation, Reimbursement and Attendance Policy
- Defense and Indemnification Policy
- Freedom of Information Policy
- Investment Policy
- Whistleblower Policy
- Procurement Procedures
- Disposition Procedures

Discussion:

1. Up-date of current activities:
 - The Board was informed of the purchase of two vacant parcels in Bay Shore that are owned by Paul Wernersbach who is also the principal owner of Sunset Realty which the CDA uses to purchase other properties.
 - The CDA purchased 1,152 tests kits from Globlx Partners
 - ERAP 1 will be expended by the end of March and we have started expending ERAP2 funds
2. CDA 2022 Board of Directors' Meeting Schedule
3. Next CDA Board Meeting scheduled for February 10, 2022
4. CDA Annual Public Meeting Date – February 24, 2022

There being no further business to come before the Board, on a motion of Debra Cavanagh, seconded by Manuel Troche and approved by all, the CDA Board of Directors' meeting was adjourned at 6:50 p.m.

Respectfully Submitted:


Julia E. MacGibbon
Secretary

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