

**MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
BOARD OF DIRECTORS
May 11, 2023
6:30 P.M.**

The CDA Board of Directors' Meeting was opened at 6:36 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Jarett Gandolfo and Maria Vidal. Present for the CDA were the Executive Director, Julia E. MacGibbon and Chief Financial Officer, Renee Sumpter, Affordable Housing and Project Development Director, Kevin Crean and General Counsel, Robert T. Fuchs.

1. **MINUTES OF MEETING** - On a motion of Jarett Gandolfo, seconded by Maria Vidal, the minutes of the Board of Directors meeting held April 13, 2023 were approved by all without change.

2. **ADOPTION OF THE CONSOLIDATED FISCAL YEARS 2023 THROUGH 2027 ESTIMATED BUDGETS** - On a motion of Jarett Gandolfo, seconded by Maria Vidal, and approved by all, the Board of Directors adopted the Consolidated Fiscal Years 2023 through 2027 Estimated Budgets for the Town of Islip Community Development Agency as required by the NYS Public Authorities Accountability Act.

3. **ADOPTION OF TOWN OF ISLIP COMMUNITY DEVELOPMENT AGENCY 2023 ANNUAL ACTION PLAN** - On a motion of Jarett Gandolfo, seconded by Maria Vidal, and approved by all, the Board of Directors adopted the 2023 Annual Action Plan for the Town of Islip Community Development Agency as summarized below and detailed in the 2023 Action Plan document. This will also be brought before the Town of Islip Board of Directors on May 16, 2023.

Community Development Block Grant	\$ 1,747,400.00
Code Enforcement	\$ 100,000.00
Housing Rehabilitation	\$ 400,000.00
Commercial Rehabilitation	\$ 32,000.00
Planning & Management	\$ 82,420.00
Administration	\$ 467,060.00
Village Consortium	\$ 25,000.00
Public Services	\$ 350,000.00
Public Facilities & Improvements	\$ 100,000.00
Downpayment Assistance	\$ 36,000.00
Homeless Housing	\$ 200,000.00
Affordable Housing	\$ 954,920.00
*TOTAL	\$ 2,747,400.00

*(including \$1,000,000 Program Income Estimate)

HOME (Grant of \$634,633 and estimated program income of \$300,000)	\$ 934,633.00
Rehabilitation of homes for resale to first-time low-income buyers, Employer Assisted Housing, Downpayment Assistance, and housing by CHDO's.	

Emergency Solutions Grant	\$ 168,139.00
Homelessness prevention, rapid re-housing, shelter operations and provision of services for homeless persons through non-profit agencies.	

4. **AUTHORIZATION TO ADD SIGNATORY AND APPROVAL OF VOUCHERS -**
On a motion of Jarett Gandolfo, seconded by Maria Vidal, and approved by all, the Board of Directors authorized the new Director of Affordable Housing and Project Development, Kevin Crean, to sign and approve all Agency vouchers and to be a signatory on all Agency bank accounts.

OTHER MATTERS:

The Executive Directors reminded the Board that the ABO Training needs to be completed and to please notify management upon completion.

There being no further business to come before the CDA Board, on a motion of Debra Cavanagh, seconded by Maria Vidal and approved by all, the CDA Board of Directors meeting adjourned at 6:44 p.m.

Respectfully Submitted:



Renee Sumpter
Assistant Secretary

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