

**MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
BOARD OF DIRECTORS
December 8, 2022
5:30 P.M.**

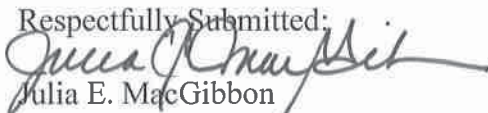
The CDA Board of Directors' Meeting was opened at 5:30 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Jarett Gandolfo, Manuel Troche and Maria Vidal. Present for the CDA were Executive Director James H. Bowers, Assistant Director Julia E. MacGibbon, Chief Financial Officer Renee Sumpter, Affordable Housing Director Robert M. Kuri and General Counsel Robert T. Fuchs.

1. **MINUTES OF MEETING** – On a motion of Manuel Troche, seconded by Debra Cavanagh, the minutes of the Board of Directors meeting held October 13, 2022 were approved by all without change.
2. **MINUTES OF SPECIAL MEETING** – On a motion of Manuel Troche, seconded by Maria Vidal, the minutes of the Board of Directors meeting held November 3, 2022 were approved by all without change.
3. **AUTHORIZATION TO ENTER INTO AN SUBRECIPIENT AGREEMENT WITH THE TOWN OF ISLIP** – On a motion of Manel Troche, seconded by Debra Cavanagh and approved by all, authorization was granted for the Executive Director to enter into a subrecipient agreement with the Town of Islip whereby the Town will provide comprehensive enforcement of code violation services within designated areas in the hamlets of Bay Shore, Brentwood and Central Islip; the CDA will provide an annual \$100,000.00 in CDBG using 2021 grant funds toward payroll for the 2022 calendar year.
4. **AUTHORIZATION TO ADD SIGNATORY** – On a motion of Manuel Troche, seconded by Maria Vidal and approved by all, authorization was granted for the new Chief Financial Officer, Renee Sumpter, to sign all Agency related documents and to be a signatory on all Agency Bank Accounts.

Discussion:

1. Update of activities
2. 2023 CDA Board Meeting Schedule – see attached

There being no further business to come before the Board, on a motion of Debra Cavanagh, seconded by Jarett Gandolfo and approved by all, the CDA Board of Directors meeting was adjourned at 5:45 p.m.

Respectfully Submitted:

Julia E. MacGibbon
Assistant Secretary

SEAL