

**MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
BOARD OF DIRECTORS
MARCH 14, 2024
6:30 P.M.**

The CDA Board of Directors' Meeting was opened at 6:30 p.m. by Chairwoman Debra Cavanagh. Other members present for the Board of Directors were Timothy Morris, Manuel Troche and Maria Vidal. Present for the CDA were the Executive Director, Julia E. MacGibbon, Chief Financial Officer, Renee Sumpter, General Counsel, Robert T. Fuchs and Affordable Housing and Project Development Director, Kevin Crean.

On a motion of Maria Vidal, seconded by Timothy Morris and approved by all, the Board of Directors, went into the Public Session at 6:46 p.m. Maidaya Maldonado, Executive Director of Liga de Justicia, addressed the CDA Board of Directors requesting consideration of a late application for the 2024 allocation of Community Development Block Grant funds for public services. This matter was tabled until final 2024 grant allocation amounts are awarded by the U.S. Department of Housing and Urban Development.

On a motion of Debra Cavanagh, seconded by Maria Vidal and approved by all the, the Public Session was adjourned at 7:08 p.m. and the Board of Directors returned to the general meeting at 7:08 p.m.

1. **MINUTES OF MEETING** - On a motion of Manuel Troche, seconded by Maria Vidal, the minutes of the Board of Directors' meeting held on February 8, 2024 were approved by all without change.
2. **MINUTES OF THE AUDIT AND FINANCE COMMITTEE MEETING** - On a motion of Timothy Morris, seconded by Maria Vidal, the minutes of the Audit and Finance Committee Meeting held on February 8, 2024 were approved by all without change.
3. **MINUTES OF CDA ANNUAL PUBLIC HEARING** - On a motion of Manuel Troche, seconded by Timothy Morris, the minutes of the CDA Annual Public Hearing held February 7, 2024 were approved by all without change.
4. **AUTHORIZATION TO ACCEPT THE JUNE 30, 2023 ANNUAL INVESTMENT REPORT** - On a motion of Manuel Troche, seconded by Maria Vidal and approved by all, the Board of Directors accepted the June 30, 2023 Annual Investment Report as required by Section 2925 of the Public Authorities Law.

On a motion of Timothy Morris, seconded by Maria Vidal and approved by all, the Board of Directors went into the Governance Committee meeting at 7:12 p.m. On a motion of Maria Vidal, seconded by Timothy Morris and approved by all the Governance Committee, the Committee meeting was adjourned at 7:15 p.m. See the attached Minutes of Meeting.

On a motion of Maria Vidal, seconded by Timothy Morris and approved by all, the Board of Directors went back into the general session at 7:15 p.m.

5. **ADOPTION OF A CHANGE TO THE VACATION POLICY** - On a motion of Timothy Morris, seconded by Manuel Troche and approved by all, the Board of Directors adopted a change in the vacation policy whereas effective March 1, 2024, employees hired after January 1, 2018 will accumulate vacation time as earned upon reaching their five-year anniversary. This method of accumulation of vacation time earned will continue until termination. All employees with a hire date prior to January 1, 2018 shall continue to accumulate vacation time pursuant to the current policy.

6. **ADOPTION OF THE CHANGE IN MEDICAL REIMBURSEMENT** - On a motion of Manuel Troche, seconded by Timothy Morris and approved by all, the Board of Directors adopted a change in medical reimbursement whereas effective June 1, 2024, the policy with regard to reimbursement for non-utilized medical benefits, shall now be reimbursed at a maximum of \$10,000. This is a change from the current policy which allows for reimbursement of half of the actual costs of said medical benefits.

Discussion:

1. Next CDA Board Meeting scheduled for April 11, 2024

There being no further business to come before the CDA Board, on a motion of Debra Cavanagh, seconded by Maria Vidal and approved by all, the CDA Board of Directors' meeting adjourned at 7:17 p.m.

Respectfully Submitted:



Renee Sumpter
Assistant Secretary

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