

**MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
GOVERNANCE COMMITTEE MEETING
MARCH 14, 2024
6:43 P.M.**

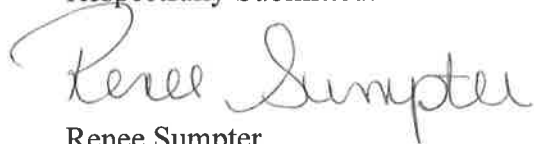
The Governance Committee Meeting was opened at 7:12 p.m. by Chairwoman Debra Cavanagh. Other members present for the Governance Committee were Timothy Morris, Manuel Troche and Maria Vidal. Present for the CDA were the Executive Director, Julia E. MacGibbon, Chief Financial Officer, Renee Sumpter, General Counsel, Robert T. Fuchs and Affordable Housing and Project Development Director, Kevin Crean.

1. **ADOPTION OF A CHANGE TO THE VACATION POLICY** - On a motion of Timothy Morris, seconded by Manuel Troche and approved by all, the Governance Committee adopted a change in the vacation policy whereas effective March 1, 2024, employees hired after January 1, 2018 will accumulate vacation time as earned upon reaching their five-year anniversary. This method of accumulation of vacation time earned will continue until termination. All employees with a hire date prior to January 1, 2018 shall continue to accumulate vacation time pursuant to the current policy.

2. **ADOPTION OF THE CHANGE IN MEDICAL REIMBURSEMENT** - On a motion of Manuel Troche, seconded by Timothy Morris and approved by all, the Governance Committee adopted a change in medical reimbursement whereas effective June 1, 2024, the policy with regard to reimbursement for non-utilized medical benefits, shall now be reimbursed at a maximum of \$10,000. This is a change from the current policy which allows for reimbursement of half of the actual costs of said medical benefits.

There being no further business to come before the Governance Committee, on a motion of Maria Vidal, seconded by Timothy Morris and approved by all, the Governance Committee Meeting adjourned at 7:15 p.m.

Respectfully Submitted:



Renee Sumpter
Assistant Secretary

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