

**MINUTES
TOWN OF ISLIP
COMMUNITY DEVELOPMENT AGENCY
GOVERNANCE COMMITTEE MEETING
January 8, 2026
5:44 P.M.**

The Governance Committee Meeting was opened at 5:44 p.m. by Chairwoman Debra Cavanagh. Other members present for the Governance Committee were Maria Vidal, Timothy Morris and Manuel Troche. Present for the CDA were the Executive Director, Julia E. MacGibbon, Chief Financial Officer, Renee Sumpter, General Counsel, Robert T. Fuchs and Affordable Housing and Project Development Director, Kevin Crean.

1. **ADOPTION OF THE BY-LAWS REQUIRED UNDER THE PUBLIC AUTHORITIES REFORM ACT OF 2009** - On a motion of Manuel Troche, seconded by Timothy Morris and approved by all, as mandated by the Public Authorities Accountability Act of 2005 and the Public Authorities Reform Act of 2009, the Board of Directors adopted the By- Laws attached hereto.
2. **ADOPTION OF THE CODE OF ETHICS REQUIRED UNDER THE PUBLIC AUTHORITIES REFORM ACT OF 2009** - On a motion of Manuel Troche, seconded by Timothy Morris and approved by all, as mandated by the Public Authorities Accountability Act of 2005 and the Public Authorities Reform Act of 2009, the Board of Directors adopted the Code of Ethics Policy attached hereto.
3. **ADOPTION OF THE COMPENSATION, REIMBURSEMENT AND ATTENDANCE POLICY REQUIRED UNDER THE PUBLIC AUTHORITIES REFORM ACT OF 2009** - On a motion of Manuel Troche, seconded by Timothy Morris and approved by all, as mandated by the Public Authorities Accountability Act of 2005 and the Public Authorities Reform Act of 2009, the Board of Directors adopted the Compensation, Reimbursement and Attendance Policy attached hereto.
4. **ADOPTION OF THE DEFENSE AND INDEMNIFICATION POLICY REQUIRED UNDER THE PUBLIC AUTHORITIES REFORM ACT OF 2009** - On a motion of Manuel Troche, seconded by Timothy Morris and approved by all, as mandated by the Public Authorities Accountability Act of 2005 and the Public Authorities Reform Act of 2009, the Board of Directors adopted the Defense and Indemnification Policy attached hereto.
5. **ADOPTION OF THE FREEDOM OF INFORMATION POLICY UNDER THE PUBLIC AUTHORITIES REFORM ACT OF 2009** - On a motion of Manuel Troche, seconded by Timothy Morris and approved by all, as mandated by the Public Authorities Accountability Act of 2005 and the Public Authorities Reform Act of 2009, the Board of Directors adopted the Freedom of Information Policy attached hereto.

6. **ADOPTION OF THE INVESTMENT POLICY UNDER THE PUBLIC AUTHORITIES REFORM ACT OF 2009** - On a motion of Manuel Troche, seconded by Timothy Morris and approved by all, as mandated by the Public Authorities Accountability Act of 2005 and the Public Authorities Reform Act of 2009, the Board of Directors adopted the Investment Policy attached hereto.
7. **ADOPTION OF THE WHISTLEBLOWER POLICY REQUIRED UNDER THE PUBLIC AUTHORITIES REFORM ACT OF 2009** - On a motion of Manuel Troche, seconded by Timothy Morris and approved by all, as mandated by the Public Authorities Accountability Act of 2005 and the Public Authorities Reform Act of 2009, the Board of Directors adopted the Whistleblower Policy attached hereto.
8. **ADOPTION OF THE PROCUREMENT POLICY UNDER THE PUBLIC AUTHORITIES REFORM ACT OF 2009** - On a motion of Manuel Troche, seconded by Timothy Morris and approved by all, as mandated by the Public Authorities Accountability Act of 2005 and the Public Authorities Reform Act of 2009 as well as applicable federal laws and regulations which will apply to the procurement of goods and services not subject to the competitive bidding requirements set forth in General Municipal Law Section 103 and which goods and services are paid for and used by the Agency, the Board of Directors adopted the Procurement Policy attached hereto.
9. **ADOPTION OF THE DISPOSITION POLICY REQUIRED UNDER THE PUBLIC AUTHORITIES REFORM ACT OF 2009** - On a motion of Manuel Troche, seconded by Timothy Morris and approved by all, as mandated by the Public Authorities Accountability Act of 2005 and the Public Authorities Reform Act of 2009, the Board of Directors adopted the Disposition Policy Code of Ethics attached hereto.
10. **ADOPTION OF THE CONFLICT OF INTEREST POLICY REQUIRED UNDER THE PUBLIC AUTHORITIES REFORM ACT OF 2009** - On a motion of Manuel Troche, seconded by Timothy Morris and approved by all, as mandated by the Public Authorities Accountability Act of 2005 and the Public Authorities Reform Act of 2009, the Board of Directors adopted the Conflict of Interest Policy attached hereto.

Discussion:

- A general reminder that Town of Islip Financial Disclosures must be completed and submitted to the Town of Islip no later than May 1, 2026.
- The NYS Budget Authorities Office is offering Public Authorities Reporting Information System (PARIS) training sessions training for Board members and users if anyone is interested. This training has been offered before and may be a good refresher for those that may not have attended the training in recent years.

Page 3
Minutes 1-08-2026

There being no further business to come before the Governance Committee, on a motion of Maria Vidal, seconded by Timothy Morris and approved by all, the Governance Committee Meeting adjourned at 5:52 p.m.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Renee Sumpter". The signature is written in black ink and is positioned above the printed name and title.

Renee Sumpter
Assistant Secretary

S
E
A
L